

# INFORMATION MEETING 2024



SCHOLARSHIPS UNIT  
MINISTRY OF EDUCATION, SPORT, YOUTH, RESEARCH  
AND INNOVATION



The Tertiary Education Scholarships Scheme (TESS) is intended to support good quality tertiary education at MQF Level 7 and MQF Level 8, aiming to contribute towards the Maltese labour market with the highly skilled individuals.

The scheme is aimed to support those pursuing this path to succeed both at the level of education attainment as well as contributing effectively towards the economy.

# PRIORITY AREAS

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*The TESS has different priority areas, which will be listed on the regulations, and which include but are not limited too:*

**STEM**

**ENVIRONMENTAL  
STUDIES**

**HEALTH**

**MARITIME**

**TOURISM**

**INTERNATIONAL  
& HOME  
AFFAIRS**

**EDUCATION**

**CREATIVE  
INDUSTRIES**

**ICT**

**HUMANITIES &  
ARTS**

**FINANCE &  
MANAGEMENT**



Are you ready to take the NEXT step?

## APPLICATION PROCESS

- Regulations will be accessible through the website:  
<https://education.gov.mt/myscholarships/>
- **It is important to read through the regulations before applying.**
- An online application will be available and accessible through the same website.

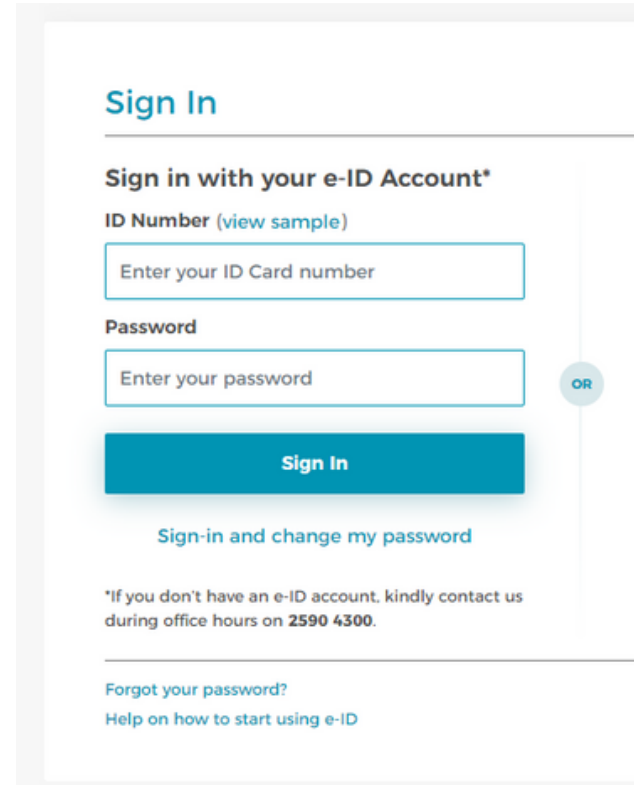
# E-ID

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To apply, one needs to have a valid E-ID, and:

- Be a Maltese Citizen
- Be a national of an EU/EEA state and have permanent residence in Malta and have been residing in Malta for the past five years
- Be a third country national that has been living in Malta for the past five years and has been granted long-term residence for the past five years

\*All information is found in regulations.



The image shows a digital interface for signing in with an e-ID account. It features a 'Sign In' header, a section for signing in with an e-ID account, and input fields for ID number and password. A large blue 'Sign In' button is prominent, along with a link to sign in and change the password. A note at the bottom provides contact information for users without an account.

**Sign In**

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**Sign in with your e-ID Account\***

**ID Number** ([view sample](#))

**Password**

**Sign In**

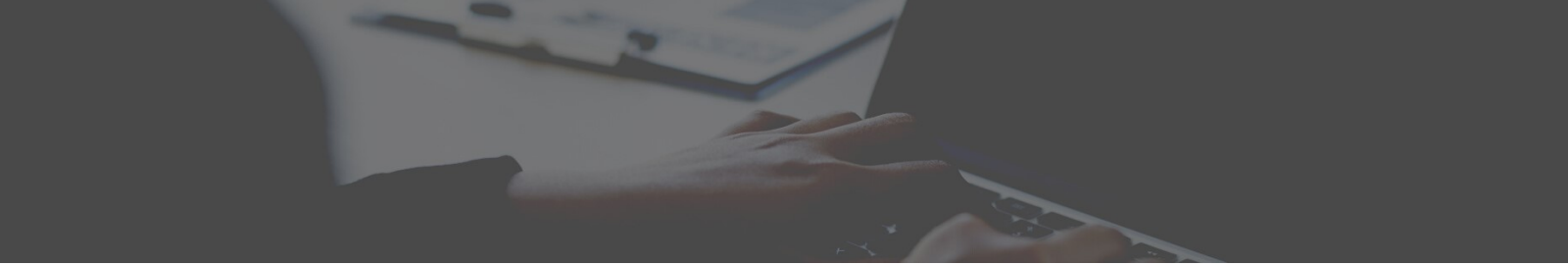
[Sign-in and change my password](#)

\*If you don't have an e-ID account, kindly contact us during office hours on **2590 4300**.

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[Forgot your password?](#)

[Help on how to start using e-ID](#)



## **APPLICATION**

Documentation will need to be submitted including:

- Three Appendixes
- Work and Education Form
- Residence Permit (If Applicable)
- Disability Card (If Applicable)
- Unconditional Letter of Acceptance
- Transcripts
- MQRIC evaluation statements ( If Applicable)

## DEADLINES FOR DOCUMENTS:

- The deadline for the Application, Three Appendixes, Template of Employment, Disability Card\* & Residence Permit\* is the **21<sup>st</sup> June 2024 by Noon**. These documents need to be uploaded with the application on the website. Any transcript or MQRIC statement already in hand can also be uploaded with the application.
- The deadline for the Transcripts, Unconditional Letter of Acceptance and MQRIC reports is the **11th of October 2024 by 4PM**. These need to be sent via e-mail on [tess.meyr@gov.mt](mailto:tess.meyr@gov.mt).

*\*The Disability Card and Residence Permit should only be uploaded if applicable*

*\*Do not upload ID cards with the application.*

*Confirmation from University of designated priority area*



- We **strongly recommend** that you do not leave applying for the last few days.
- Applications submitted after the deadline of the 21<sup>st</sup> June 2024 will not be accepted, and missing mandatory documents may lead to the application becoming ineligible.





## THE APPLICATION PROCESS

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01

The Scholarship is launched, and the application is opened. The regulations are posted on the website.

02

Applicants who apply, submit all required documents by the **1st Deadline** and fall under the eligibility criteria by the **21st June 2024** are called for an interview with the board. Interviews will take place between July and September 2024. Applicants will need prepare a presentation for the interview

03

After the interviews, there is a **2nd deadline** for documentation which is the **11th of October 2024**. After this deadline and an external process, rankings will be posted. A number of applicants will be awarded a scholarship.



## Important Information

- Rankings can only be published after the 2nd Deadline which is the 11th of October 2024 and an external process.
- The Scholarship is very competitive, and therefore even if you are ranked, it does not mean you are awarded the Scholarship. The number of awardees depends on the budget.
- Once the rankings are published, applicants will be notified via e-mail and the rankings will be posted on the notice board of the Ministry for Education, Sport, Youth, Research and Innovation for the period of 10 working days.



# DOCUMENTATION

A brief explanation on the documents that need to be uploaded with the application by the 21st of June 2024.



# THE APPENDIXES

## **APPENDIX ONE**

- A Motivational Letter on why Applicant should be chosen for a TESS Scholarship ( For Level 7 up to 300 words, Level 8 up to 1000 words)

## **APPENDIX TWO**

- The Importance of the Prospective Study, Highlighting the Benefits for Malta Via the National Priorities ( Level 7 & Level 8 up to 300 words)

## **APPENDIX THREE**

- The Results to be achieved from the Study, and the Impact on the Development of Malta ( Level 7 & Level 8 up to 300 words)

# POWERPOINT PRESENTATION

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*A PowerPoint Presentation will need to be prepared for the TESS board interview which will focus on the appendixes. Further information will be given before the interview ( This does not need to be uploaded with the application)*



# WORK AND EDUCATION FORM

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*A Work and Education Form can be found annexed to the regulations for applicants to fill in and will also be posted on the website under the TESS Scholarship Scheme section. The content reflected in the work and Education template will prevail for the purpose of the interview and mark allocation*

## 17 Work and Education Form

NAME ..... SURNAME .....

ID CARD ..... NATIONALITY .....

E-MAIL ..... GENDER .....

ADDRESS ..... MOBILE .....

.....

.....

	Job Title & Position Description	Start Date	End Date	Part / Full Time	Number of Months
Job 1					

# DOCUMENTS NEEDED BY 11TH OCTOBER 2024

Unconditional Letter of Acceptance, Transcripts, confirmation of designated priority areas and MQRIC Reports

To be sent on: [tess.meyr@gov.mt](mailto:tess.meyr@gov.mt)





# UNCONDITIONAL LETTER OF ACCEPTANCE (ULA)

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- A statement by the Recognized Educational Institution that it is unconditionally accepting the Applicant
- The Commencement Date of studies.
- The End Date of studies.
- The Modality of study ( distance learning, part time, blended or full-time studies).
- The Number of Credits / Number of ECTSs
- The Number of obligatory visits on University campus
- The Tuition Fee for the entire course duration.
- The Bench Fees (if applicable)
- A Statement as to whether the applicant is receiving waiving of fees or bursary from the Recognised Educational Institution
- Any other information required by the Scholarships Unit.

*Further information can be found on clause 4.1.17 on the regulations, it is important to read the regulations.*

***All this information is obligatory and needs to be listed in the ULA.***





# IMPORTANT INFORMATION ABOUT THE ULA

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- The ULA needs to be sent **directly by the Recognized Institute** to the TESS e-mail, for verification purposes. ULA's forwarded to the TESS by the applicant or uploaded with the application will not be accepted.



- **Only the Tuition Fees/ Bench Fees** listed in the ULA sent by the deadline of the 11th October 2024 will be funded. Therefore, it is important to make sure all fees are listed.



- **The number of obligatory visits abroad on campus per year** for students studying part time/distance learning/ blended learning also need to be listed on the ULA, otherwise they will not be funded.

# TRANSCRIPTS

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- **Only Official Detailed Academic Transcripts are accepted.** Screenshots from websites or unofficial transcripts will not be considered for marking purposes.
- Academic Marks are only given on the highest qualifications ( From MQF Level 5 upwards). **Therefore, only send in the transcript for the highest qualification.**
- If Transcripts are already in hand, they can be uploaded with the application.

# MQRIC REPORTS

(Retrieved from the Malta Further & Higher Education Authority- MFHEA)

- A **MQRIC report** will need to be sent in for **Transcripts of Qualifications of MQF Level 5 or higher** not found on the 'List of Accredited Courses' on the MFHEA website. **Only send in the MQRIC report of the highest qualification. ( Clause 4.1.1)**
- A **MQRIC report** will also need to be sent in for **Courses with Institutes** not featured in the 'List of Accredited Courses offered by Licensed Institutions'. ( Clause 5.2).

*Excluding qualifications/courses with University of Malta, MCAST and ITS.*



# TESS FUNDING

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*Applicants may apply to read for full-time or part-time/ blended/ distance learning programmes with any Educational Institution ( In Malta and Abroad) as long as the institutions mentioned on the application are recognized and the programmes chosen are accredited.*



**Learning programs need to be  
at level 7  
( Post Graduate Certificate  
Diploma/Masters)  
or Level 8 (PhD)**



**The Tess reimburses  
Tuition fees and  
Bench fees, and also  
offers a Study Abroad  
& Visit Allowance, &  
Disability Allowance**

# FUNDING FOR TUITION FEES/BENCH FEES

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## **PHD (Level 8)**



## **Post Graduate Diploma, Post Graduate Certificate and Masters (Level 7)**

Up to €32,000 reimbursed in Tuition Fees and Bench fees ( Only fees listed on the ULA will be reimbursed)

- Maximum duration for full time (5 years)
- Maximum duration for part time (7 years)

Up to €10,000 reimbursed in Tuition fees and Bench fees (Only fees listed on the ULA will be reimbursed)

- Maximum duration for full time (4 years)
- Maximum duration for part time (5 years)

## FURTHER ALLOWANCES

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### STUDY ABROAD ALLOWANCE

- Up to 4000 euro per annum for full time studies abroad on campus ( on presentation of boarding passes & confirmation from university)
- 200 euro per visit to foreign educational institutes for part time/distance learning/blended courses ( up to a maximum of 2400 euros per year).
- [All visits need to be listed on the ULA.](#)

### DISABILITY ALLOWANCE

- 2000 euro per annum on presentation of a disability card.

# OTHER INFORMATION

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- Up to five Universities & Courses can be listed on the application, however a University must be selected by the deadline of the 11th October 2024. **Do not leave it to the last minute to apply with the University.**
- Applicants who have a Level 7 master's degree may apply for another master's degree, BUT they are not allowed to apply for programs of studies below master's degree, Applicants already in possession of an MQF Level 8 qualification cannot apply.
- TESS reimburses the tuition fees for the **entire course duration**, even if the course has already started, **as long as the course is ending throughout or beyond 2025**, and the fees are listed on the ULA.
- The TESS administration needs to be informed if any other grants/scholarships have been awarded for the same course. Double funding is not allowed.



## TESS CONTACT DETAILS

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**TESS: [tess.meyr@gov.mt](mailto:tess.meyr@gov.mt)**

**Phone Numbers:**

**+356 25982676**

**+356 25982678**



**THANK  
YOU!**

**ANY  
QUESTIONS?**

